

**JOB SHADOW EMPLOYER EVALUATION
LINDSAY HIGH SCHOOL**

Thank you for hosting a student at your workplace. We would like to provide the most positive experience possible for both employers and our students. Therefore, please take a few moments to share your assessment of the experience. Your input of the job-shadowing experience and the student who shadowed you will be very valuable as we seek to improve the senior project job-shadowing activity.

Name Morinda Jones Phone (559) 788-1318
 Company/Organization Porterville WIC
 Address 1655 W. Henderson Ave Porterville CA 93257
 Student Name Jailene Batista Date of Shadow 9/1/14

Please rate the student, using the following scale, by circling the appropriate number:
 4 – exceeds expectations; 3 – meets expectations; 2 – below expectations, 1 – unacceptable

Student Readiness

_____ Arrived on time	<u>(4)</u>	3	2	1
_____ Displayed Enthusiasm and interest	<u>(4)</u>	3	2	1
_____ Appeared clean and well-groomed	<u>(4)</u>	3	2	1
_____ Wore appropriate clothing	<u>(4)</u>	3	2	1
_____ Showed appropriate behavior at work site	<u>(4)</u>	3	2	1
_____ Asked appropriate questions	<u>(4)</u>	3	2	1
_____ Demonstrated good listening skills	<u>(4)</u>	3	2	1

Business Ratings

_____ You were satisfied overall with experience	<u>(4)</u>	3	2	1
_____ Your objective was achieved	<u>(4)</u>	3	2	1
_____ You would recommend student for a similar experience	<u>(4)</u>	3	2	1
_____ You were satisfied with student knowledge about the business or organization	<u>(4)</u>	3	2	1

Would you be able to host another Lindsay High School student? Yes

Are you able and willing to host a bilingual student? Yes

Do you have any suggestions for improving the job-shadow experience for students?

No.

M. Jones Employer Signature

Date: 9/1/14

Jailene Batista Student Signature

Date: 9/1/14

JOB SHADOW: INTERVIEW QUESTIONS LIST

You must choose 10 questions to ask your job shadow employee during an interview. Feel free to choose 10 from the list below, to adapt them to fit your job shadow, or to create your own questions. Write them down on the Job Shadow Interview Worksheet.

- ①. What qualities does a person need to possess to be in this type of position?
2. What training or education is required for this type of work?
3. How do you see jobs in this field changing in the future?
- ④. How much flexibility do you have in terms of dress, hours of work, vacation, etc.?
5. What professional organizations would help me to meet people in this field and learn more about it?
6. What are the basic prerequisites for jobs in this field?
- ⑦. What formal or on the job training does the organization provide?
- ⑧. Do you work a lot of overtime?
9. How well did your college experience prepare you for this job?
10. What is the employment outlook for the career?
- ⑪. What inspired you to choose your career?
12. What school(s) did you attend? Are there any schools you recommend?
13. What was the most influential moment when you were in college?
- ⑭. How has your career affected your life?
15. How does the economy affect your job?
16. What are some key factors and skills needed in your line of work?
17. What advice do you have for a person aspiring to enter your career field?
- ⑰. Do you take work home?
19. Are there any necessary credentials for your line of work?
20. How important are grades/GPA for obtaining a job in this field?
21. How did you get started in this field?
- ⑳. What is the most rewarding part of your job?
- ㉑. What is the most challenging part of your job?
24. What entry-level jobs are there in your field or with your company?
- ㉒. What opportunities for advancement are there for this field?

Student Name: Jailene Batista

JOB SHADOW: INTERVIEW WORKSHEET

This form must be completed during and after the job shadow. Your final version, complete with responses from your employer must be typed, saved, and uploaded to your senior website.

Directions: This form is to be completed by students prior to their release to shadow and interview someone in the community for their senior project.

Person to be interviewed: Morinda Torres Phone (559) 798-1318

Job Title Nutrition Assistant II

Business Tulare County Office

Place of interview (specific city/street address) Porterville CA / W. Henderson Ave.

Date and time of the interview 9/1/16 8:30 am

Estimated length of interview 3-5 hours

Briefly state the nature and purpose of this experience and list the objective you hope to accomplish during the job shadow and interview

Question 1: What qualities does a person need to possess to be in this type of position?

Response: A person must have great communication skills, be computer literate, bilingual and must be able to work at a fast paced setting

Question 2: How much flexibility do you have in terms of dress hours of work, vacation, etc?

Response: It is very flexible in terms of vacation and asking for time off. work for 4 days 4 hours each, M-T and only 4 hours Friday. Dress in a business-like manner, with casual days on Fridays.

Question 3: What formal or on the job training does the organization provide?

Response: The job provided health and safety trainings. CPR Trainings. Also breast feeding trainings

Question 4: Do you work a lot of overtime

Response: The job is a 40 hour week job, there is no overtime. Sometimes they have a outreach function, which is a volunteer basis.

Question 5: What inspired you to choose your career

Response: I chose to work for WIC because I love to help people. It's in my nature to be helpful, and by this I help mothers start their children early in life to ^{get} healthy.

Question 6: How has your career affected your life

Response: My career has helped me make better food choices at home. I am a mother of 4 children and has taught me how important it is to give our kids a healthy life.

Question 7: Do you take work home

Response: NO, that's why I love my job because all the work stays at home.

Question 8: What is the most rewarding part of
your job

Response: The most rewarding part is being able to help mothers of all ages, in counseling them in healthy nutrition, breastfeeding tips, and helping a mother achieve her goals in breastfeeding.

Question 9: What is the most challenging part of your job

Response: I can honestly say that my job has no big challenges. We always make sure our clients are served in a timely manner and they leave the office with a great experience.

Question 10: What opportunities for advancement are there for this field?

Response: once you have become a Nutrition Assistant II you are topped out. you can get further education and get your degree to become a Registered Dietician.